

**Mendocino Unified School District
Grammar School Design Committee Agenda
Mendocino Middle School Library
44301 Little Lake Road, Mendocino, CA 95460
Tuesday March 15th, 2005 3:45 PM**

1. 3:45 PM Call to Order

- 1.1. Roll Call
- 1.2. Approval of Agenda
- 1.3. Public Hearing - Parent/Community

Under the requirements of the Brown Act and open meeting laws, members of the community wishing to address an item on the agenda may do so at this time, or when the item comes before the Committee. (Government Code 54952).

2. Committee Business

- 2.1 Introduction of Committee members
- 2.2 Review email delivery of minutes, common email header?
- 2.3 Review and/or Approval of previous meeting minutes
- 2.4 Review and confirm future meetings, addressing the need to reschedule April 7th, 2005

3. Middle School / Grammar School Discussion

- 3.1 Discussion of site visits by Principal to K-8 campuses
- 3.2 Campus Consolidation - Continuing Discussion
 - 3.2.1 Report on Futures Committee recommendations
 - 3.2.2 Input from Committee members from other parents
 - 3.2.3 Discuss which facilities might be easily shared, such as Administration
- 3.3 Publication/Community Communication venues

4. Review of Project Schedule

5. Building Programming

- 5.1 Classroom Program Discussion
 - 5.1.1 Review current enrollment & projected enrollment that we are designing for.
 - 5.1.2 Classroom count and distribution needed for the Grammar School
 - 5.1.3 Retain existing classrooms in site built building?
 - 5.1.4 Use of or sharing with Middle School classrooms?
 - 5.1.5 Classroom relationship & adjacencies
 - 5.1.6 Classroom sizes
 - 5.1.7 Classroom finishes, amenities and casework
 - 5.1.8 Classroom special mechanical or plumbing requirements – sinks, etc.
 - 5.1.9 Technology & signal systems – computers, video projection versus TV
- 5.2 Specialty Classrooms?
 - 5.2.1 Art

- 5.2.2 Music
- 5.2.3 Resource Specialist or Special Day Classroom

6. Meeting Schedules

- 6.1 Meeting 4 - confirm
 - 6.1.1 Library / Media Center
 - 6.1.2 Multi-Use
 - 6.1.3 Administration, Teacher and Parent Support spaces
 - 6.1.4 Toilet rooms, student and staff, number and distribution
- 6.2 Meeting 5 – confirm date
 - 6.2.1 Aesthetics of saved portion of Grammar School and the Middle School
 - 6.2.2 Site development including playground, drop-off/ pick-up & parking
 - 6.2.3 Wrap up and review
- 6.3 Meeting 6 – confirm date
 - 6.2. Final Review of Grammar School Building Program

The meeting will adjourn setting its next regular meeting as determined.

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing two days before the meeting date.