

**Mendocino Unified School District
Grammar School Design Committee Agenda
Mendocino Middle School Library
44301 Little Lake Road, Mendocino, CA 95460
Tuesday March 22nd, 2005 3:45 PM**

1. 3:45 PM Call to Order

- 1.1. Roll Call
- 1.2. Approval of Agenda
- 1.3. Public Hearing - Parent/Community

Under the requirements of the Brown Act and open meeting laws, members of the community wishing to address an item on the agenda may do so at this time, or when the item comes before the Committee. (Government Code 54952).

2. Committee Business

- 2.1 Introduction of Committee members
- 2.2 Review and approval of previous minutes, 3-15-05
- 2.3 Multi-purpose room update

3. Middle School / Grammar School Discussion

- 3.1 Campus Consolidation - Continuing Discussion
- 3.2 Publication/Community Communication venues

4. Review of Project Schedule

5. Building Programming

- 5.1 Classroom Program Discussion
 - 5.1.1 Review current enrollment & projected enrollment for which we are designing
 - 5.1.2 Classroom count and distribution needed for the Grammar School
 - 5.1.3 Retain existing classrooms in site built building?
 - 5.1.4 Use of, or sharing, with Middle School classrooms?
 - 5.1.5 Classroom relationship & adjacencies
 - 5.1.6 Classroom sizes
 - 5.1.7 Classroom finishes, amenities and casework
 - 5.1.8 Classroom special mechanical or plumbing requirements – sinks, etc.
 - 5.1.9 Technology & signal systems – computers, video projection versus TV
- 5.2 Specialty Classrooms
 - 5.2.1 Art
 - 5.2.2 Music/Choral
 - 5.2.3 Science 7-8
 - 5.2.4 Resource Specialist or Special Day Classroom
 - 5.2.5 Home School Students (Independent Study)

- 5.3 Library / Media Center – consider modification of MS Library
 - 5.3.1 Lineal feet of shelving
 - 5.3.2 Number of students, small group and large group uses
 - 5.3.3 Number of computers
 - 5.3.4 Supervision issues
- 5.4 Multi-Use – limit discussion to GS only
 - 5.4.1 Kitchen Facilities
 - 5.4.2 Age Group uses
- 5.5 Administration, Teacher and Other Support Spaces
 - 5.5.1 Principal, Vice-Principal
 - 5.5.2 Front Office Staff
 - 5.5.3 Nurse / Med Tech
 - 5.5.4 Work Room(s)
 - 5.5.5 Staff Lounge, sizes, amenities
 - 5.5.6 Central Offices for Transient Staff (Speech, other?)
 - 5.5.7 Information and Display Opportunities
 - 5.5.8 Custodial
 - 5.5.9 Storage, types and sizes. Also central delivery points.
- 5.6 Toilet rooms, student and staff, number and distribution

6. Meeting Schedules

- 6.1 Meeting 5 – Tuesday April 12 at 3:45
 - 6.1.1 Aesthetics of saved portion of Grammar School and the Middle School
 - 6.1.2 Site development including playground, drop-off/ pick-up & parking
 - 6.1.3 District Office
 - 6.1.4 Wrap up and review
- 6.2 Meeting 6 – Tuesday May 3, at 3:45
 - 6.2.1 Final Review of Grammar School Building Program

The meeting will adjourn setting its next regular for April 12th, Mendocino Middle School Library at 3:45 pm.

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing two days before the meeting date.