

From: Debra McGuire
Sent: Thursday, April 21, 2005 9:42 AM
To: Debra McGuire
Subject: Grammar School Design Committee Meeting Minutes

Following are the previous Meeting Minutes. Please note that our next meeting is Monday April 25 at 3:45 p.m.

Grammar School Design Committee Mtg 5

Mendocino Unified School District

12 April 2005

QKA Project
#686.04

Agenda Items in Italics, Meeting notes in plain text

Call to Order

1.1.

IMPORTANT:SEEBELOW FOR REVISED MEETINGINFO

Roll Call *Based on sign up list*

Jim Shock	Superintendent	jims@mcn.org
Mark Morton	MGS Teacher Rep	mark@mcn.org
Deena Zarin	MGS Teacher Rep	dzarin@mcn.org
Tom Birdsell	Parent Rep	tbirdsell@adelphia.net
Eric Hillesland	Parent	inn@oceanfrontmagic.com
Janet Stein	Parent	jstein@mcn.org
Bronwyn Rhoades	Principal @ MGS & MMS	k-8principal@mcn.org
Kelly Grimes		Grimie@mcn.org
Nancy Gardner	Middle School Parent	gardner@mcn.org
Barbara Mueller		catdog@mcn.org
Jack Rappaport	Community member	Jackrapp@mcn.org
Penny Honer		phoner@mcn.org
Mark Quattrocchi	Quattrocchi Kwok Architects	markq@qka.com
Debra McGuire	Quattrocchi Kwok Architects	debram@qka.com

Approval of Agenda
Approved.

Committee Business:

Review and approval of previous minutes 3-22-05.
Minutes approved.

Public Hearing – Parent / Community

Janet Stein requested a clarification of the decisions made so far in regard to considering alternative sites and solutions. In response to this,

and in preparation for the Community Meeting on April 14th, the GSD developed the following list of alternatives and their respective “pros and cons”.

1. BUILDING NEW CAMPUS AT THE HEART PROPERTY:

PROS	CONS
New school on great site	Time frame – must re-apply for state funds
	Very expensive Site work, including fields
	May never acquire property
	May lose state funding due to a separate parcel

2. NOT USE GRAMMAR SCHOOL BUILDING, USE MIDDLE SCHOOL AND BUILDING ALL NEW BUILDING NEAR MIDDLE SCHOOL

PROS	CONS
New building closer to Middle school for K-8 Campus	Costs +/- 100% more than option 3
All new spaces	Inefficient use of resources
Possible revenue for use of old Grammar School	High financial burden to community
Perhaps public faith in new building lasting longer	
Frees up site for other uses.	

3. SAVE CENTER OF G.S. SOME NEW BUILDINGS FOR NEW K-8 CAMPUS.

PROS	CONS
Responsible to re-use good building	More of a challenge to create unified K-8 campus
Most cost effective	Re-uses an older building
Most time efficient	Community perception of “throwing good \$ after bad”
Emotional attachment to G.S. Center Wing	

4. REMODEL AND ADD TO OLD GRAMMAR SCHOOL IN TOWN

5. EXPAND THREE K-3 SCHOOLS FOR MORE GRADES WITHIN EXISTING BUILDING.

PROS	CONS
Uses existing schools more efficiently	More transportation
Build less new classrooms	Limited program

Kindergarten (K-1) x3

- No toilet room required within classroom
- Look at common shared access to shared toilets and Storage
- Hot&Cold Water
- Drinking fountain(bubbler) in Room
- 2 sinks 1 teacher ht, 1 student ht
- Carpet and vinyl both
- Places to put student "stuff". Liked the old hallway setup, didn't interrupt CR activities
- Cabinets—flat file, Teacher Cab w/ lock, Classroom Storage no locks.
- Allow cubbies for 22 students
- Adjacent to primary playground (K-3)
- Access to exterior. Stepped design created separate spaces. Provide Hose bibs.
- Connection to drop-off
- Close to Admin, parents interact more
- Lots of wall space

Standard Classrooms

- Carpet&Vinyl—Balance may shift with grade level
- Sinks—1 per CR, w/bubbler, Hot&Cold water
- Storage—Textbooks, Teacher Cab w/ lock, Classroom Storage no locks. 24" deep base cabinets hard to access? Upper cabinets okay
- Cubes for books w/adjustable shelves for grades 6,7,8
- Marker boards (White Boards) 16 ft, sliding. Smart boards would be great. Consider shallow teaching wall.
- Projection—LCD projectors first choice. Projection screens.
- Computers—1 teacher, 6 student
- Natural Daylight—Room darkening but blackout not required.
- Natural ventilation
- Maximize Tackable Walls

Building Programming

Instructional Spaces:

- Classrooms: 15
 960 SF standard
- 7th-8th Grade Science 1
- Band 1
- Choral 1
- Wet/Dirty Room 1
 Art, Ceramics
- Computer Lab 2
 Computer Tech & Storage
- RSP/Title I/Behavior Mod 3
- Home School
- Culinary Arts

Other Spaces:

- Library / Media Center
- Administration
- Custodial
- School Storage
- Small Support Spaces
 - Speech
 - Conference
 - Psychology
 - Assessment
 - Counseling
 - Med Tech
- Staff Work Room and Lounge
- Toilet Rooms – Staff & Students
- Gym & P.E. – General Sports
- Multi-Use
 - Cafeteria
 - Kitchen
- Performing Arts
- Outdoor Garden, Storage
- Parent Gathering

Meeting Schedules

Meeting 6: ~~Tuesday May 3 at 3:45 p.m.~~ **Monday April 25th at 3:45 p.m.**

Completion of Building Programming

Meeting 7: Tuesday May 3 at 3:45 p.m.

Discussion of Site Issues

Meeting 8: May 23rd at 3:45 p.m..

Review of Draft Building Programming Manual

Debra McGuire
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